

Australia Awards Pacific Scholarships Application Instructions

Australia Awards

Please print neatly in this application

- > You **must** complete all fields marked with an *.
- > This application **must** be completed in English.
- > For "Yes" or "No" questions, indicate your response with an "X" in the appropriate box.
- > This form and of **all** attached documents **must** be submitted to the DFAT/Managing Contractor's Office in your country by the due date listed in your country (or regional) profile at http://aid.dfat.gov.au/australia-awards/Pages/eligiblecountries.aspx.
- > DO NOT send this application to universities or other institutions in the Pacific.
- Scholarships will be offered only to those whose course of study will contribute to the long-term development needs of their country of citizenship. More information on areas of study can be obtained from the Australian High Commission/ in your home country.
- > You may provide two preferences for courses of study. You should consider two institutions rather than two courses at the same institution, just in case you do not meet the admission requirements of the first institution.
- > If your application is successful, you will be required to sign a contract with the Commonwealth of Australia and be bound by the conditions of the scholarship. Please note that DFAT reserves the right to change these conditions.
- > Submitting this application does not guarantee that you will receive a scholarship.

Useful websites

Australia Awards: www.australiaawards.gov.au/ DFAT: http://aid.dfat.gov.au/australia-awards Visas – Fiji Immigration: www.immigration.gov.fj Samoa Immigration: www.samoaimmigration.gov.ws Vanuatu Immigration: http://www.vanuatu.travel/index.php/fr/travel-services/permits-and-immigration PNG Immigration: www.immigration.gov.pg New Caledonia Immigration: http://www.vanuatu.travel/index.php/fr/travel-services/permits-and-immigration Studying in the Pacific: www.usp.ac.fj www.fnu.ac.fj

www.australiaawards.org.pg

Australia Awards Scholarships Application

1. Personal details

Details given in this section must match your passport, birth certificate or other official identification documents.

Note: If you have only one name, enter it in both fields.

* Denotes mandato	ry field								
Title*	Mr Mrs Ms Other (Please specify)] Miss 🗌 D	r						
Family name*									
Given names*									
Date of birth*		Place of birth* (State/province							
Gender*	Male Female	Ethnic group (optior	al)						
Country of citizenship*									
Note: You must be a	a citizen of one of the eligible participating count	ries.							
Do you have dual	citizenship?*	🗌 Yes 🗌 No)						
2nd country of citiz	zenship								
	tizen of Cook Islands, Niue or Tokelau and are e your first or second country of Citizenship.	entitled to hold a New 2	Zealand passport, please do <u>not</u>						
Which country are	you living in now?*								
	or are you intending to apply, for acy or citizenship in Australia or	🗌 Yes 🗌 No							
National Identity Number									
Note: Provide if applicable to your country.*									
Passport no.			Issue date / /						
(provide if you hav	e a passport).*		Expiry date / /						

2. Contact details*

Residential address

Please check that your contact details are correct. If you cannot be contacted, your application will not proceed.

* Denotes mandatory field			
Address line 1*			
Address line 2			
Address line 3			
Town/City*		Postal code	
State/Province*			
Country*			
Mailing address Provide details only if different	t from your current residential address		
Address line 1			
Address line 2			
Address line 3			
Town/City		Postal code (if any)	
State/Province			
Country			
Phone and email Provide	at least one contact number.		
Home phone no.			
Mobile no.			
Primary Email*			
Work phone no.			
Fax			
Alternate Email			

3. Spouse details

If you have dependents (spouse and/or children under 18 years of age only), provide their details even if they will not accompany you to your study country. A spouse is the person you are married to or de facto partner (including same-sex partners).

Note: You can get information on your responsibilities for your dependants, should they live with you during your scholarship, from the DFAT or by contacting the institution where you want to study.

Not applicable				
Family name*				
Given names*				
Note: Provide family name and other names as they appear in your spouse's birth certificate, passport or other official identification document*				
Date of birth*	/ / dd/mm/yyyy			
Gender*	Male Female			
Passport no. (Provide if spouse		Issue date / /		
has a passport*)		Expiry date / /		
Country of citizenship*				
Will your spouse acco	ompany you to your study country?*	Yes No		

4. Children details (attach a separate list if there is not enough space)

Provide details of any dependent children and indicate if they will join you in your study country.

A dependent child is your, or your spouse/partner's child or stepchild who is not married or engaged to be married or in a de facto relationship and has not turned 18 years of age.

Note: Information on your responsibilities for any children that will live with you during your scholarship can be obtained from DFAT or by contacting the institution where you want to study.

Not applicable			
Child 1			
Family name*			
Given names*			
Date of birth*	/ /	dd/mm/yyyy	
Gender*	Male	Female	
Passport no. (Provide if child has a			Issue date / /
passport*)			Expiry date / /
Will this child accompany your study country?*	Yes	🗌 No	

4. Children details (continued)

Child 2		
Family name*		
Given names*		
Date of birth*	/ / dd/mm/yyyy	
Gender*	Male Female	
Passport no. (Provide if child has a		Issue date / /
passport*)		Expiry date / /
Will this child accompany you to your study country?*	🗌 Yes 🗌 No	
Child 3		
Family name*		
Given names*		
Date of birth*	/ / dd/mm/yyyy	
Gender*	Male Female	
Passport no. (Provide if child has a		Issue date / /
passport*)		Expiry date / /
Will this child accompany you to your study country?*	🗌 Yes 🗌 No	
Child 4		
Family name*		
Given names*		
Date of birth*	/ / dd/mm/yyyy	
Gender*	Male Female	
Passport no.		Issue date / /
(Provide if child has a passport*)		Expiry date / /
Will this child accompany you to your study country?*	Yes No	
Child 5		
Family name*		
Given names*		
Date of birth*	/ / dd/mm/yyyy	Gender* Male Female

Passport no. (Provide if child has a			Issue date	/	/
passport*)			Expiry date	/	/
Will this child accompany you to your study country?*	Yes	🗌 No			

5. Emergency contact details*

Provide details of * Denotes mandator		can be contacte	ed in case of	an emerge	ency. This ma	ay be a relative or a friend.
Title*	Mr Other (Ple	Mrs ase specify)	☐ Ms		Miss	Dr
Family name*						
Given names*						
Gender*	Male	E Female				
Relationship to you*						
Home phone*				Work pho	one	
Mobile phone				Fax (if an	y)	
Email 1						
Email 2						
Address line 1						
Address line 2						
Address line 3						
Town/City						
State/Province				Postal co	de (if any)	
Country						
Note: Please check	that the contact	details are corre	ct			

6. Previous scholarships (attach a separate list if there is not enough space)

Only include details of tertiary education scholarships or fellowships. Do not enter details if the scholarship did not lead to a formal qualification.						
Have you previously been awarded a scholarship?			Yes	🗌 No		
1. Scholarship/fellowship title						
Start date			End date			
Qualification (if applicable)						
Institution		Country	End date			

2. Scholarship			
Start date		End date	
Qualification (if applicable)			
Institution	Country	End date	

7. Scholarship applications

What other scholarships are you going to apply for this year? Note: Applying for more than one scholarship does not make you ineligible to apply for a scholarship.

Have you previously applied for a DFAT (formerly AusAID) scholarship but were unsuccessful?*

Yes No

If 'Yes', in which years did you apply and were you interviewed? (approximately 100 words limit)

8. Proposed study

DFAT will consider offering you a scholarship only if your course of study will contribute to the development needs of your country.

More information on areas of study can be obtained from the Australian High Commission/Embassy in your home country.

You should choose two preferences. You are encouraged to choose two different institutions rather than two different courses at the same institution. If your application for the first choice is unsuccessful, DFAT will forward your application to your second choice.

Answers should be concise but sufficient to explain the nature of your research proposal to the selection panel. <u>Please note word limits</u>. Anything over this limit will not be considered.

Preference 1		
Course title*		
Institution*	Campus	
Type of study (e.g. Coursework, Research, Combination)*	Level of study (e.g. Bachelor, Masters, PhD)*	

Proposed study (continued)

Preference 2			
Course title*			
Institution*	Campus		
Type of study (e.g. Coursework, Research, Combination)*	Level of study (e.g. Bachelor, Masters, PhD)*		
Course duration (weeks)*	Institution's minimum English language proficiency required for the course (IELTS, TOEFL or PTA Academic)*		

Research proposal details (research applicants only)

Complete this section if the studies will be by **Research** or a combination of **Research and Coursework** (e.g. Doctorate or Masters by Research). Otherwise proceed to question 9.

Answers should be concise but sufficient to explain the nature of your research proposal to the selection panel. Please note word limits. Anything over this limit will <u>not</u> be considered. * Denotes mandatory field

Not applicable

Research title (approximately 30-50 words limit)*

Objectives (approximately 150-200 words limit)*

Significance and possible application of your proposed research to your country's development (approximately 150-200 words limit)*

Proposed research method (approximately 150-200 words limit)*

Research proposal details (conti	nued)			
Does your proposed research include field	work?*	Yes	🗌 No	Not sure
If `Yes' please provide a description of the	fieldwo	rk you will be u	ndertaking (a	oproximately 200 words limit).
What is the duration of your proposed fieldwork? (if known)		weeks		
Proposed supervisor/s				
Where do you propose to undertake the fieldwork?				

9. Qualifications*

List qualifications (whether complete or not) by level of study, starting with the highest. If you have not completed your studies please list your anticipated end date. One certified copy of any complete or incomplete official transcripts, certificates and certified copies of English Language translations must be included with each application form. Any documents not in English must be translated. Add an extra page if there is insufficient space. * Denotes mandatory field							
1. Qualification name*							
Level of study*	Secondary (High School) Vocational/technical Undergraduate Postgraduate						
Name of institution*							
Country*	State/Province						
Language of instruction*							
Status*	Complete Pending results Incomplete						
Start date*	/ / End date* / /						
2. Qualification name*							
Level of study*	Secondary (High School) Vocational/technical Undergraduate Postgraduate						
Name of institution*							
Country*	State/Province						
Language of instruction*							
Status*	Complete Pending results Incomplete						
Start date*	/ / End date* / /						
3. Qualification name							
Level of study*	Secondary (High School) Vocational/technical Undergraduate Postgraduate						
Name of institution*							
Country*	State/Province						
Language of instruction*							
Status*	Complete Pending results Incomplete						
Start date*	/ / End date* / /						

10. English language details*

* Denotes mandatory field								
Is English your first la	anguage?	Yes	□ No					
If `Yes' go to next secti	on. If `No' answer t	he following o	questions:					
Was English the language of your highest level of study?YesNo								
If ` Yes ', provide a state	ment from the instit	tution verifyin	g the language of ir	nstruction.				
Have you taken an IEI PTE Academic?	LTS, TOEFL or	Yes	🗌 No					
If ` Yes ', provide the tes	t results.							
Test name (IELTS, TOEFL or PTE Academic)		Date test taken	/ /	Overall score				
Reading Score	Writing Score		Listening Score		Speaking Score			
If 'No', when do you expect to complete / / the test?			Test					

11. Computer literacy*

Please answer the following questions to the best of your ability. This will assist the institutions to decide whether to provide additional tuition.

* Denotes mandatory field

Are you computer literate?			Yes No			
How regularly do you use a F	C/computer?		Monthly Daily Weekly Occasionally			
Do you have experience with	the following	software	?			
Word processing software (e.g. Word)?	Yes	🗌 No	Spreadsheet software (e.g. Excel)?	Yes	🗌 No	
Database software (e.g. Access)?	🗌 Yes	🗌 No	Operating systems (e.g. Windows 2000)?	🗌 Yes	🗌 No	
Presentation software (e.g. PowerPoint)?	🗌 Yes	🗌 No	Email software (e.g. Outlook)?	🗌 Yes	🗌 No	
Internet browsers (e.g. Internet Explorer)	🗌 Yes	🗌 No	Statistical packages (e.g. SPSS or Minilab)	🗌 Yes	🗌 No	

12. Computer training details

Course name 1					
Start date	/	/	End date	/	/
Course name 2					
Start date	/	/	End date	/	/
Not applicable					

13. Current employment

Current employment may include work experience and voluntary work. * Denotes mandatory field							
Are you currently employed	Yes 🗌 No 🗌						
If 'Yes', please provide details I	below						
Position title*							
Organisation name*							
Organisation address							
Date commenced*	/ /						
Sector/organisation type*	Government/public NGO /civil society	Private					
Current duties and * responsibilities (approximately 80-100 words limit)							
Do you intend to return to thi * Denotes mandatory field	s organisation after your scholarship*?	🗌 Yes 🗌 No					
If ' Yes ', how will this scholarshi (approximately 80-100 words limit)	p contribute to the organisation's human resource deve	elopment needs?					

14. Previous relevant employment

Only provide previous employment that is **relevant** to your application. Employment history should also include work experience, community work and voluntary work.

1. Previous position						
Position title*						
Organisation name*						
Organisation address*						
Start date*	/ /	End date*	/ /			
Duties/responsibilities (approxi	mately 80-100 words lim	it)*				

2. Previous position							
Position title							
Organisation name							
Organisation address							
Start date	/ /	End date	/ /				
Duties/responsibilities (approximately 80-100 words limit)							

15. Supporting statement*

Limit your answers to approximately 400 words per question. Attach a page if not enough room on this form. **Please note word limits. Anything over this limit will <u>not</u> be considered. *Denotes mandatory field**

1. How did you choose your proposed course and institution?*

2. How will the proposed study contribute to your career?*

3. How have you contributed to solving a challenge and to implementing change or reform?* (Be specific and include: what aspect/s of your leadership knowledge, skills and practice you consider to be well established and effective; which people or organisations you worked with to solve the problem; and what creative methods were used.)

15. Supporting statement (continued)*

4. Please : -

a) give up to three practical examples of how you intend to use the knowledge, skills and connections you will gain from your scholarship. Possible tasks can be personal and/or professional; and*

b) list any possible constraints you think may prevent you from achieving these tasks.*

5. Please indicate of	one development theme that is <u>most</u> relevant to your application,
even though it may	be relevant to more than one.*

 Agriculture and fisheries Climate Change Disability Disaster risk reduction Economic growth Education Environment Food security Gender equality 	 Governance Health, HIV/AIDS, pandemics Infrastructure International Trade & Security Regional stability Rural development Water & sanitation Human Rights 		
6. Do you currently have any connection staff employed at DFAT Posts or with DFA contractors?* * Denotes mandatory field	Yes	🗌 No	
If ` Yes ' please specify.			
7. Have you ever been convicted of an offen (including any conviction which is now removing records)*:		Yes	🗌 No

8. Are you subject to any crimin currently awaiting legal action*?		are	🗌 Yes	🗌 No	
If ` Yes ' please specify .Informa being considered for a scholars		ecessarily	disqualify y	ou from	
Limit your answers to 330- 400 Please note word limits. Any				form.	
9. Do you identify as having a	a disability*?				
*Under Australian law, disability psychiatric, sensory, neurologic disfigurement, and the presenc organisms	al, learning disabilities, physical	sical	Yes	🗌 No	
DFAT strongly encourages app eligible for a scholarship. To as the capacity of relevant instituti disability/special need must pro accept their offer. This informat only for the purpose of facilitatin Modifications to physical or lear such as sign interpreters and ca Institution's capacity. DFAT will with an Awardee so that the Ins Liaison Officer prior to the Awa provide the assistance requester	sess the likely support need ons to provide the assistance vide details of the disability ion is bound by Australian p ing an accessible barrier-free rning environments, includin aptioning, may be available advise the Institution of any stitution can pass these deta rdee arriving on-campus. W	s, appropr e, awarde and/or spe rivacy laws learning o g additiona depending r special re ils to the lu here an Ins	iate assista es with a ecial need w s and will be environmen al education on the rele equirements nstitution's I stitution is n	nce, and when they e disclosed t. hal supports evant associated Disability	
If yes , please provide details if the scholarship selection proce have chosen?					
16. Professional membe	rships				
The associations and organisat professional and/or educational		include co	ommunity, c	ultural, politic	al, s
1. Organisation Name					
Start date	/ / En	d date		/	/
Highest position held (if any)					

2. Organisation Name			
Start date	/ /	End date	/ /
Highest position held (if any)			
3. Organisation Name			
Start date	/ /	End date	/ /
Highest position held (if any)			

17. Communication*

Where did you <u>first</u> learn of the Australia Awards Pacific Scholarship? (tick <u>one</u> box) * Denotes mandatory field

Australia Awards website	DFAT or Managing Contractor's Office	Other (please specify)
Australian Embassy or Australian Education Centre	Friend, relative or colleague	
Australian Institution or University	Home institution or university	
DFAT Scholarship recipient	Workplace or nominating authority	
DFAT website	Publication, radio, TV	

18. Checklist of documentary evidence

Please note: You are responsible for providing all supporting documents. If you do not provide all required documents your application will be rejected.

- EACH copy of the application form should have certified* copies attached of the relevant documents listed below.
- > Where original documents are not in English, you must provide **certified*** copies of official English translations.

Required documentation: please tick if you have attached the following documents in support of your application.

All applicants:			
Proof of citizenship i.e. birth certificate /passport if available and photographic identification i.e student card drivers licence if passport is not available.	🗌 Yes		
Certified copies of academic transcripts. Where they are not in English please provide an English translation	🗌 Yes		
Vocational, technical and undergraduate study applicants:			
Official secondary school results	🗌 Yes	□ N/A	
Official English translations of school results	🗌 Yes	□ N/A	
Postgraduate study applicants:			
Official post-secondary and tertiary certificates/degrees	🗌 Yes	□ N/A	
Official translations of post-secondary and tertiary certificates/degrees	🗌 Yes	□ N/A	
Official post-secondary and tertiary transcripts of results	🗌 Yes	□ N/A	
Official translations of post-secondary and tertiary transcripts of results	🗌 Yes	□ N/A	
Referee reports	🗌 Yes	□ N/A	
Research applicants only:			
Reports from two academic referees (if not available, please explain why)	🗌 Yes	□ N/A	
If you are applying to undertake a PhD, you must provide a letter from a potential supervisor at your choice of institution stating their in-principle support for the research proposal	🗌 Yes	🗌 N/A	
List of relevant publications	🗌 Yes	□ N/A	
Other:			
IELTS, TOEFL or Pearson results	🗌 Yes	□ N/A	
Curriculum Vitae	🗌 Yes	□ N/A	
Any documents as specified on country/regional profile. Please refer to the <u>DFAT</u> website or seek advice from the relevant DFAT office/Managing Contractor.)	🗌 Yes	🗌 N/A	
Any other relevant documents in support of your application.	🗌 Yes	□ N/A	
Please list:			

*Certified: a statement by an authorised person that the document has been sighted and the copy has been sworn to be a true copy of the original. An authorised person is either the official records department of the institution that originally issued the documents, an Australian overseas diplomatic mission, a Notary Public. For further details on document certification, please refer to the Scholarships Policy Handbook or contact an DFAT officer/or a Managing Contractor at the Australian Diplomatic Mission for your country of citizenship.

19. Applicant's authorisation, agreement, declaration and signature* Authorisation

DFAT must comply with the Privacy Act 1988 in relation to the personal information you have provided in this form.

By submitting this form I authorise DFAT, or its appointed managing contractor, to access and/or obtain information, including copies of any of my relevant academic records/reports from the education institution(s) that I have attended for the following purposes:

- for use in the selection process for an Australia Award
- to monitor my academic performance at my host institution while studying under an Australia Award
- to brief relevant Australian officials, Ministers and members of Parliament.

I consent for DFAT, or its appointed managing contractor, to share this application form and supporting documents with the government of my country of citizenship, if the government is involved in the Australia Awards scholarship selection process.

Should I receive an Australia Award Pacific Scholarship, I consent to the Australian Government using and disclosing extracts of my application (relating to my academic background and achievements, leadership skills and my proposed study program) in promotional material in hardcopy and on the Internet. I note that promotional material may include, but is not limited to, media releases and information circulated to DFAT's offshore Posts and education institutions, concerning the Australia Awards.

I authorise DFAT to disclose the personal information collected in this form to other Australian Government departments and education institutions for the purpose of promoting and managing the Australia Awards.

Understanding

I understand and confirm that:

- I have read and complied with the AAPS Scholarships Policy Handbook and that the contents of my application are true and correct
- DFAT has the right to vary or reverse any decision regarding a scholarship made on the basis of incorrect or incomplete information
- Decisions of the selection panel are final and confidential and no correspondence about outcomes of the selection process will be entered into

Agreement

If successful in gaining an Australia Award, I agree that I will:

- undergo a police or character check, as required, before my Australia Award is confirmed
- immediately provide DFAT with details of any incident that may reflect badly on the prestige of an Australia Award
- act in a manner befitting a recipient of an Australia Award
- use the funds for the purposes granted
- acknowledge the assistance given by the Australian Government in any written reports, publications or publicity associated with the Award.

Declaration and acknowledgement

I declare, in submitting this application form, that the information contained in it and provided in connection with it is true and correct.

• I acknowledge that giving false or misleading information is a serious offence under the *Criminal Code Act 1995* of the Commonwealth of Australia.

Declaration and acknowledgement

I declare, in submitting this application form, that the information contained in it and provided in connection with it is

Full Name	Signature	Date
		/ /

www.australiaawards.gov.au